

Member registration begins July 28 for the fall term. Non-members registration begins August 11. Non-members registering for classes before August 11 will have their tuition payment processed, but their enrollment will not be confirmed until the end of the members-only registration period. If the class fills with KIA members, you will be removed from the class and your registration fee will be refunded.

Five Easy Ways to Register

1. Online at www.kiarts.org
2. In Person
9 a.m.–5 p.m., Monday–Saturday
Noon–5 p.m., Sunday
3. By Phone
With a credit card, call the Registration Office at 269/349-7775, ext. 3101.
On weekends, call 269/349-7775, ext. 3001.
4. By Fax
With registration form and credit card information: 269/349-9313.
5. By Mail
Send check or credit card information and registration form to:
School Registration
Kalamazoo Institute of Arts
314 S. Park Street
Kalamazoo, MI 49007

Make checks payable to: Kalamazoo Institute of Arts.

Gift certificates for classes are available in the Registration Office

- Tuition may be refunded before the first class. A \$20 registration fee will be deducted from the refund.
- If the class registered for is filled, applicants will be notified.
- Full payment must be made at registration.
- The KIA reserves the right to cancel classes with low enrollment.
- Refund information is at the bottom of this page.

For more information, call the Kalamazoo Institute of Arts at 269/349-7775, ext. 3101.

Refunds

A \$20 registration fee is withheld from all refunds. An additional \$20 is withheld after the first class. No refunds are given the day of the second class. Refunds for classes meeting six weeks or less will only be given the day after the first class meeting. Refund requests for one- or two-day workshops and visiting-artist workshops may be made up to one week before the workshop begins or as stated. An additional workshop registration fee may be withheld if noted in the class schedule. A \$25 returned check fee will be charged by the Kalamazoo Institute of Arts. These policies are strictly enforced.

Name _____

Address _____

City _____ State _____ ZIP _____

Telephone (Home) _____ (Work) _____

Email Address _____

Class #1

Class name _____

Date class begins _____

Course number _____ Time _____

Teacher _____ Tuition _____

Student's name _____

Class #2

Class name _____

Date class begins _____

Course number _____ Time _____

Teacher _____ Tuition _____

Student's name _____

Class #3

Class name _____

Date class begins _____

Course number _____ Time _____

Teacher _____ Tuition _____

Student's name _____

Total Tuition _____

My check is enclosed

Please charge my Visa MasterCard Discover

No. _____ Exp. Date _____

Signature _____ CVC-Code _____

Are you currently a KIA member? Yes No

Benefactor / Director's Circle

Sustaining / Donor / Patron

Family / o Individual / o Student

I hereby consent that the KIA may photograph me for publicity purposes.

Signature (or Parent's Signature if under 18)